

# **MORMUGAO PORT TRUST**

## **Marine Department**

Single-cover Quotation no. **DC/SE(M)/63/01/2022** issued on **17.02.2022**



**SINGLE-COVER QUOTATION FOR**  
**"Disposal bilge water from Port crafts"**

Submission at **15.00 hrs** on **07.03.2022**

Website: [www.mptgoa.gov.in](http://www.mptgoa.gov.in)

MORMUGAO PORT TRUST  
MARINE DEPARTMENT, SE[M]-Section

Sealed quotations in **Single-cover** are invited in a sealed cover duly super scribed as

**Quotation for: “Disposal bilge water from Port crafts at Mormugao Port Trust”**

Quotation invited by	Deputy Conservator, Marine department, MORMUGAO PORT TRUST
Name of Work	Disposal bilge water from Port crafts at Mormugao Port Trust
Quotation no	DC/SE(M)/63/01/2022
Earnest Money Deposit	The bid/ tender shall be accompanied by Bid securing declaration in prescribed format as provided at Annexure II in bid document. The bid/ tender not accompanied with this declaration shall be treated as invalid and shall not be considered.
Completion Period	The work should be completed within <b>10 days</b> from the receipt of LOA/P.O whichever is earlier.
Liquidated Damages	The contractor shall pay the Board as Liquidated Damages for delay to complete the work, a sum of 0.5% per week or part thereof of the total contract price subject to a maximum of 5% of the total contract price and the Board shall have the power to deduct this amount from the payment of the amounts due to the contractor or from his deposit.
Date & time of Pre Bid Queries	Submission of pre bid queries by 22.02.2022 by 17:00 Hrs. by e-mail on <b>nixondomingos.gomes@mptgoa.gov.in</b> . Necessary Corrigendum/ Addendum will be made based on Pre-bid queries/subsequently observed and published in Port Website and this shall be a part of Tender Document.
Payment terms	100% payment / month shall be made within <b>30 days</b> after satisfactory completion of work on producing undisputed- hard copy or digitally signed invoice complete. The contractor shall furnish their bank account number, PAN card, MICR number, name of the Branch along with Bill for arranging payment made through ECS by the Trust.
Bid validity	<b>60 days</b> from date-of-opening of quotation.
Date of submission of bids	<b>07.03.2022</b> till 15:00 Hrs.
Date of Opening of bids	<b>07.03.2022</b> at 15:30 Hrs
Address for communication & submission of bid	<b>Deputy Conservator,</b> Marine department, 1 <sup>st</sup> floor, AO Bldg, Headland Sada, Mormugao Port Trust, Mormugao, Goa – 403804. <i>(Clearly writing tender-no work-title and submission / opening date on outside envelope)</i> Offer may also be sent by e-mail to <b><a href="mailto:nixondomingos.gomes@mptgoa.gov.in">nixondomingos.gomes@mptgoa.gov.in</a></b> before the <b>due date and time</b> , if you wish so by <b>password protected</b> file (PDF/WORD/EXCEL) duly signed and stamped. Password to be sent to us by email only after the due date and time.
Contact Details	Phone :0832-2594816 / 0832-2594804 E-mail: <a href="mailto:dc@mptgoa.gov.in">dc@mptgoa.gov.in</a> , <a href="mailto:nixondomingos.gomes@mptgoa.gov.in">nixondomingos.gomes@mptgoa.gov.in</a>
Website	<a href="http://www.mptgoa.gov.in">www.mptgoa.gov.in</a>
<b>Enclosures</b> [Total 7-pages ]	Annexure -A [Scope-of-work] Annexure -B [Terms & conditions] Annexure–C [Bid Security Declaration Form, Price cover and Undertaking letter]

## **Scope-of-work**

### **1.0 GENERAL**

Mormugao Port Trust invites Quotation in Single cover system for the work of “**Disposal bilge water from Port crafts at Mormugao Port Trust**”

### **2 SCOPE OF WORK (SERVICES REQUIRED)**

**2.1** The bidder/contractor should provide tanker with all the tools along with staff with Harbour entry passes and COVID protection kit(PPE), equipments required to pumping out bilge water from port owned crafts. Deputed staff should follow all COVID-19 protocols’.

**2.2** Disposal of bilge water from port owned crafts includes Tug Tiracol-II, Pilot Launch ML Pullivasal and Pilot Launch ML Shingle. The maximum quantity from the tanks and the port crafts could be approximately about 30MT and payment will be made on actual basis.

**2.5** It is responsibility of the contractor for the safety of personnel. Contractor has to take necessary precautions and insurance-coverage for the personnel involved in the operation

**Note:** Bidders is advised to visit the site and shall necessarily submit an undertaking letter in format given below indicating, studied the nature and quantum of work involve, and fully acquainted himself with all the various activities directly and indirectly associated in smoothly executing the contract work

## TERMS AND CONDITIONS

### **3.0 Submission of Quotation**

**3.1)** The bidder should be submitted Annexure – ‘A’, ‘B’ and ‘C’ in single cover consisting of Scope of Work, Terms and conditions, Bid Security Declaration, price schedule duly signed and stamped and sealed before **07.03.2022 till 15:00** hrs. The cover should be sealed & superscribed as “**Disposal bilge water from Port crafts**”

Offer may also be sent by e-mail to [nixondomingos.gomes@mptgoa.gov.in](mailto:nixondomingos.gomes@mptgoa.gov.in) before the **due date and time**, if you wish so by **password protected** file (PDF/WORD/EXCEL) with all schedules duly signed and stamped. **Password to be sent between 15.00 hrs. to 15.30 hrs. on 07.03.2022 to us by email.**

**3.2)** Bids not sealed properly or without password protected file are summarily rejected.

### **4.0 GENERAL TERMS AND CONDITIONS**

#### **4.1) Minimum Eligibility Criteria-MEC:**

- i) The bidder/contractor should have necessary equipments-tools and experience in disposing bilge water from ships of reputed firm and shall submit copy of completion certificate for having executed at least onesimilar works during last 7 years. Copy of work order is also to be enclosed for reference.
- ii) The bidder/contractor should produce authorization letter issued by Goa State Pollution Control Board for handling hazardous waste.

#### **4.2 General Conditions**

- i) The completion certificates submitted along with the bid shall be verified with the original before award of LOA/P.O
- ii) The bidder shall submit copy of valid GST Registration Certificate, PAN, EPF and ESI registration number. Bidders are advised to quote strictly as per the price bid.

#### **5. Validity:**

The Bid validity shall be 60 days from the due date of submission of the quotation.

#### **6. Price:**

The evaluation shall be on the basic price (Total as per Price schedule / BOQ) and shall be considered lowest among all bidders. The rates offered shall be exclusive of GST. If any new tax imposed by the State/Central Govt., same shall be reimbursed by producing documentary proof.

#### **7. Earnest Money Deposit:**

The bid/ tender shall be accompanied by Bid securing declaration in prescribed format as provided at Annexure II in bid document. The bid/ tender not accompanied with this declaration shall be treated as invalid and shall not be considered.

#### **8. Completion Period:**

The entire work shall be completed within **10 days** from the day of receipt of LOA/Purchase order whichever is earlier.

#### **9. Payment Terms:**

- i) 100% payment shall be made within **30 days** after satisfactory completion and upon successful commissioning of the work on furnishing undisputed invoice complete in all respects.
- ii) The contractor shall furnish their bank account details for the payment through ECS by the Trust. A copy of the PAN card, GST Registration no., wage register, attendance register, EPF& ESI, Bank account number, MICR number, Name of the Branch along with Bills shall be furnished for arranging payment made through E.C.S. by the Trust.
- iii) The bidder shall quote GST No. of MPT (30AAALM0293P1ZY) on all invoices raised on Port. If bidder is not registered under GST or opted for composition scheme under GST, undertaking of the same shall be submitted by the bidder.

**10. Injury/Damage to persons and property:**

i.) The contractor shall take all precautions while carrying out the contract work against any possible damage to Port property. Should any such damage be done by the contractor, he shall make good or bear the cost of making good the same, when brought to his notice, without delay to the satisfaction of the Engineer, failing which the same will be recovered from the bill.

ii.) The contractor shall indemnify the Port against any claim that may arise for any damage to or loss to Port property or injury caused to Port personnel or to any labour engaged by the contractor, during the execution of the contract. The Port will not be responsible for any failure on the part of the contractor or his agent to take necessary measures or precautions in this regard. In this regard contractor will be wholly responsible, if any injury/death of his person on duty, and contractor shall take necessary insurance policy to cover the staff while at work to meet any such eventualities.

**11. Foreclosure of Contract**

Notwithstanding anything in the contract document, the contractor agrees that the Port shall be entitled to foreclose the contract on occurrence of the following events:

i. In the event of breach of contract by the Contractor

ii. An emergency or

iii. for national security and /or national interest and /or public reasons.

Upon the occurrence of the events specified in the above (i),(ii) and (iii)above, the Port reserves the right to fore close the contract at any point of time during the contract period on the issue of the termination notice. The Port shall not be liable to compensate the contractor or any other person for any losses or estimated loss of profits during such period.

## **12. Other terms and conditions**

- i)** All tools and tackles and logistics involved in the work shall be arranged by the contractor at their own cost. The transportation cost, if any, shall be borne by the contractor.
- ii)** The scope of work and bill of quantities at “**ANNEXURE-C**” to be read in conjunction to ensure the actual supply and works involved.
- iii)** Necessary Entry passes shall be obtained by the Contractor with prior coordination/ approval of the Port Officials on Duty. Customs, Immigration or any other statutory requirement at MPT-port entry/ exit to be carried out by the contractor.
- iv)** The Trust will not be responsible for any loss or damage to the materials/ tools/plants engaged by the contractor/bidder during the work at site or transportation.
- v)** The Contractor shall take utmost care during the execution of the work, if any damage caused to the Port property, the cost of the damage shall be recovered from the Contractor’s running A/c bill or may be recovered by the Board as deemed fit.
- vi)** The power supply shall be provided by the Port free of cost for execution of the work; however, the Contractor shall take power supply from the nearest source by making suitable electrical arrangements such as extension boards, cable, switchgear etc. at their own cost and risk.
- vii)** Any work not mentioned herein above but necessary for overall completion of the work shall be deemed to be included in the scope of work without any additional financial implications to the Port, whatsoever.
- viii)** Under any circumstances, if the work is abandoned by the contractor for whatever reasons, the same shall be executed for successful commissioning ‘thro’ the external agency to be engaged by the Port at the risk and cost of the contractor. The expenditure incurred by the Port in this regards shall be recovered from the monies due to the contractor / security deposit or as deemed fit by the Board.
- ix)** The works shall be carried out with due regard to safety, environment and statutory regulations prevailing at that time.
- x)** All the workmen shall be covered under a suitable insurance policy. Accidents, if any, fatal or otherwise at site shall be the sole responsibility of the contractor. The Port should not be held liable for compensation in whatsoever manner under any circumstances.
- xi)** No labour below the age of 18 years shall be employed. The Contractor shall pay to every employee engaged by him on the work at a rate not less than the minimum rate of wages fixed by the Goa State / Central Govt from time to time under the Minimum Wages Act 1948 and he shall comply with the provision of the said Act and all the prevailing the Rules as applicable on date.
- xii)** The MPT will not be responsible for any loss or damage of the men/materials/tools/plants engaged by the bidder/contractor during the work at site or transportation.
- xiii)** While attending off-shore/afloat-works, the contractor & all his personnel shall compulsorily wear all certified safety gears, life-jackets, anti-skid footwear, goggles, gloves, etc at his cost.
- xiv)** Bidder/contractor shall be fully responsible for safety/security of job/ items at his worksite. Loss due to any damage towards this or bad workmanship shall be suitably recovered as decided by Deputy Conservator/MPT
- xv)** MPT reserves the right to change, alter, modify, add, subtract, increase, decrease, etc the quantities or close tender without giving any justification/reasons to make the contract more feasible.
- xvi)** Address for communication and submission of bid: Deputy Conservator, Office of Deputy Conservator, Marine department, 1st floor, AO Bldg, Headland Sada, Mormugao Port Trust, Mormugao, Goa – 403804. Phone: 0832-2594804 / 2534816
- xvii)** Further amendments if any, visit our Website [www.mptgoa.gov.in](http://www.mptgoa.gov.in).

**13) Bid Security Declaration Form**

Date: /03/2022

Quotation no.: **DC/SE(M)/63/01/2022**

To,

**Deputy Conservator,**  
 Marine department, 1<sup>st</sup> floor,  
 AO Bldg, Headland Sada,  
 Mormugao Port Trust,  
 Mormugao, Goa – 403804.

**Sub: Quotation for “Disposal bilge water from Port crafts”**

I/We. The undersigned, declare that:

I/We understand that, according to tender conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with MPT for a period of one (1) year from the date of notification if I am /We

- a. Are in a breach of any obligation under the bid conditions,
- b. Made misleading or false representations in the forms, statements and attachments submitted.
- c. If the bid is withdrawn or varied or modified in a manner not acceptable to the Employer during the validity or extended validity period duly agreed by the Bidder
- d. Any effort by the Bidder to influence the Employer on bid evaluation, bid comparison or contract award decision.
- e. Fail to commence the work on the specified date as per LOA/Work order and/or.
- f. Furnish the required Security Deposit.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of viz. (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Corporate Seal (where appropriate)

**14 PRICE COVER (Bill-of-quantities)**

Quotation No.: **DC/SE(M)/63/01/2022 issued on 17.02.2022**

Sr. No	Description	HSN/ SAC No	Qty [MT]	Unit [Rs] price	GST %	GST Amount (Rs.)	Total Amount(Rs.)
1	<b>Disposal bilge water from Port crafts as detailed at scope of work Annexure – ‘A’</b>		30				
<b>Total</b>							

(Rupees \_\_\_\_\_)

**NB:** [Valid submitted quotation will be evaluated by comparing total-cost in Price-cover. Annexure-**A** and Annexure-**B** each duly stamped & signed must be submitted along with Price-cover]

I/We agree to carryout **Disposal bilge water from Port crafts** specified above in accordance with Scope-of-work (Annexure-A), terms and of the conditions (Annexure –B). The acceptance of this quotation by the Deputy Conservator shall constitute a binding contract between me/us and the Mormugao Port Trust.

\_\_\_\_\_  
Signature and Seal of the Bidder

Name of Firm/Contractor:

Address:

Place:

Date:



## 15) Bidder/Contractor Undertaking Letter

Sub: **Disposal bilge water from Port crafts.**

1. This is to state that we M/s. \_\_\_\_\_ Represented by Mr. \_\_\_\_\_ have read, understood, site-locations, studied various intricacies involved, acquainted ourselves with quantum of work, taken all clarification, etc before submitting the offer. We are required to provided all the relevant facilities & services in complete requirement of subject work as wholesome including those that may be incidental in nature although without specific mention of same thereto.
2. We have read understood, & signed Annexure **A, B, and C**, in acceptance all tender, Statutory terms/conditions, Standard procedures, relevant compliances, etc as applicable to Government organisations.
3. We ensure and give undertaking that deployed workforce are competent persons with experience and will follow all COVID-19 protocols’.
4. We are fully confidant of executing and delivering the Labour & services involved within the prices quoted at Annexure -C.

\_\_\_\_\_  
Stamped and signed in acceptance

Name of Firm/Contractor:

Address:

Place:

Date: